November 02, 2021  
Prepared by: Joshua Ayodele

To: Abdul Naim  
Gratitude India

This report is to provide an update on the current tasks assigned to me. The current tasks are redesigning Lateral level account module.

**Summary of work done as of today:**

Throughout the day, we had a meeting with the CTO, Siddhartha Sharma, where he charged us to be discharge out work thoroughly and do it with the knowledge within our reach. In the meeting, we were also advised to improve in all aspects of life especially in communication. The CTO instructed us to reach out to Abdul Naim for everything that concerns our work welfare based on agreement and law. We are to reach out to the CTO himself for any issue we feel we cannot discuss with our team lead.

**Conclusion**

The day was a meeting day.